



ALAKANANDA DUTT

MD Psychiatry (PGIMER, Chandigarh)

Aspiration Arati, Flat 3A 10 Cornfield road Kolkata 700019

drdutt.20chamber@gmail.com

9831070821 (For Emergency : 8PM - 9PM)

9831400821 (For Appointment : Monday - Saturday, 11am - 5pm)

Reg No : 59842 of WBMC

Information sheet for in-person consultation

1. The in-person consultation time is fixed per session to 15 minutes for patients on follow-up and 30 minutes for patients consulting for the first time.

• The time has been reduced as the virus can spread through microscopic droplets generated through conversation. The longer the conversation, the greater the droplet load. [Reference: Jayadevan 2020, doi: 10.20944/preprints202007.0346.v1]

2. The proforma filled at the time of registration, valid photo ID, all relevant investigations and medical records should be sent to the doctor and her secretary at least 3 days prior to the scheduled appointment with the doctor.

3. All of the above documents and the clinical history recorded by Dr Alakananda Dutt on each visit will be stored in her personal webpage alakanandadutt.org which is encrypted and protected by password only known by the doctor concerned.

4. Presence of patient is advisable during the in-person consultation. This is as per the Mental Healthcare Act, 2017

5. To prevent overcrowding, only one accompanying adult will be allowed per patient aged more than 18 years of age.

6. Accompanying children less than 18 years will not be allowed within the premises. For patient ≤ 18 years of age, a maximum of 2 accompanying adults per patient will be allowed.

7. Payment may be done prior to the scheduled appointment through net banking or UPI. If you wish to make payment by cash please bring exact amount to avoid unnecessary handling of money.

8. If symptoms are severe and/or there are severe side effects of medicines and/or emergency care is required, please do not wait for appointment. Please do in-person consultation at the nearest psychiatrist or registered medical practitioner at the earliest

9. Neither of the party (patient/patient's party or psychiatrist) will do audio or video recording, without prior explicit consent. Covert recordings (audio or video) are illegal since everyone being recorded must consent to be recorded. Explicit consent is must from all the parties.

Date :

Date :

Signature of patient & Date

Signature of Family Member & Date